

Board of Road Commissioners Meeting  
County Services Building  
July 9, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, July 9, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch.

Absent: Heykoop and LaFever.

Staff present: Timmer, Holmes, Terryn, Curtis.

Visitors: Dave Leonard, Colfax Township Supervisor; Craig Mast, Oceana County Sheriff; Tim Beggs, Oceana County Commissioner Liaison; Stephanie Hughes, Golden Township resident; and Mike Bosch, Hart Township resident.

**TOTAL: 5 visitors**

## **AGENDA**

Motion by Gowell and supported by Koch to approve the following Agenda items for discussion.

1. Repair Bridge Deck – North Shore Drive (Epoxy Injection and Pave Approaches)
2. Pave Harrison Road (From Newaygo County Line ½ mile to the West)
3. Sign-Safety Grant

Roll call vote: Gowell – yes; Koch – yes; Myers – yes.

Absent: Heykoop and LaFever.

Motion carried.

## **CITIZEN'S PARTICIPATION**

Dave Leonard asked for an update on the RAISE Grant (BUILD Grant).....Mark Timmer did give an update on this Grant during staff reports.

## **APPROVAL OF MINUTES**

Motion by Koch and supported by Gowell to approve the Minutes of the June 11, 2025 Regular Board Meeting.

Roll call vote: Koch– yes; Gowell – yes; Myers – yes.

Absent: Heykoop and LaFever.

Motion carried.

## **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review. Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72427 (Accounts Payable 6-18)	\$ 329,413.79
Voucher No. 72428 (Payroll 6-18)	\$ 104,907.20
Voucher No. 72429 (Accounts Payable 7-2)	\$ 387,063.88
Voucher No. 72430 (Payroll 7-2)	\$ 108,416.26
Voucher No. 72431 (Empower 7-2)	<u>\$ 7,175.37</u>
	\$ 936,976.50

Roll call vote: Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

Absent: Heykoop and LaFever.

Managing Director Mark Timmer and Highway Engineer Cole Shafer recommend having the epoxy injection done on the bridge deck to preserve this bridge which is in good structural condition but has small voids beneath the asphalt where wood has shrunk over time. CES routinely does this process for MDOT. After this work is complete, we will have pavement contractor mill and overlay bridge deck and approach to fix the bump.

**RESOLUTION NO. 1 – EPOXY INJECTION TO REPAIR WOOD BRIDGE DECK ON NORTH SHORE DRIVE AT SILVER LAKE**

Motion by Gowell supported by Koch to contract Corby Energy Services, Inc. (CES) to perform epoxy injection and repair of wooden bridge deck for a cost of \$38,930.50. CES is a MIDEAL vendor.

Roll call vote: Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

Absent: Heykoop and LaFever.

Managing Director Mark Timmer and Highway Engineer Cole Shafer recommend paving Harrison east of Walkerville for a half mile or approximately 2645' from 204<sup>th</sup> Ave to Maple Island Rd (from county line to ~1/2 miles west) as a thin overlay. Much of this road was over-layed several years ago except this last half mile. Contractor will mill butt joints at each end and pave.

**RESOLUTION NO. 2 – PAVE THIN OVERLAY ON HARRISON RD FROM 204<sup>TH</sup> AVE TO MAPLE ISLAND RD APPROXIMATELY 2645'**

Motion by Gowell and supported by Koch to contract Rieth Riley to pave 2645' of Harrison Rd from Newaygo County line to ~ ½ mile west for approximately \$37,436. Pricing is based on annual price of \$82.42 per ton that contractor extended for 2025.

Roll call vote: Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

Absent: Heykoop and LaFever.

## **RESOLUTION NO. 3 – INTERSECTION/SIGN UPGRADE**

Motion by Gowell and supported by Koch to authorize Managing Director Mark Timmer to sign a contract agreement with the Michigan Department of Transportation (MDOT) for dual stop and stop ahead signs with reflective post sheeting along various routes, countywide; and all together with necessary related work.

Contract Number: 25-5333

Control Section: HSIP 64000

Job Number: 221963CON

Location: Countywide

Roll call vote: Gowell – yes; Koch – yes; Meyers – yes.

Absent: Heykoop and LaFever.

Motion carried.

## **STAFF REPORTS**

The State crew patched various roads with the hot box, and mowing on US-31 and Oceana Drive.

The M-20 and Hart crews patched various roads with the hot box, graded gravel roads for brine, mowed in Newfield and Ferry Townships, and working in Hart and Elbridge Townships, began ship seal, and placing gravel shoulders on 80<sup>th</sup> Avenue, 90<sup>th</sup> Avenue and Yale Road.

### **Brine**

Began round two

- \* Newfield Twp was completed on 6/30/2025
- \* Benona Twp was started on 7/7/2025
- \* Shelby Twp TBD 7/14-15/2025
- \* Weare Twp TBD 7/17-21/2025
- \* Pentwater Twp TBD 7/23/2025
- \* Hart Twp TBD 7/24-28/2025
- \* Golden Twp TBD 7/30/2025
- \* Crystal Twp TBD 8/4-5/2025
- \* Grant Twp TBD 8/6-7/2025

Traffic Services has worked on asset management, Road Soft, permits, sign repairs, and supervised the sign crew.

Mark Timmer advised that the Road Commission did get Polk Road Turnback from MDOT and the Road Commission will receive a little over \$6M within 90-days and will have five (5) years to complete the project. No additional information has been received on the RAISE Grant (BUILD Grant) as of yet (decision was to have been made by June 28, 2025 but that date has been extended).

Reviewed bills and finances with Assistant Manager-Clerk and Finance Director, Rieth Riley paved 80<sup>th</sup> Avenue, 90<sup>th</sup> Avenue and Yale Road in Grant Township, and Garfield Road in Grant-Shelby Townships. Had 30 percent Tunnel meeting with all stakeholders. Mark attended a Roads + Legislative lunch/conference in Lansing on the Road Use Charge (RUC), townships have been invoiced for brine, Assistant Manager-Clerk completed the ACT 51 financials (Renee Curtis put a lot of hard work into this and Mark appreciates her

dedication) and submitted them to the State, the auditors finished the audit and their financials, and the Road Commission has submitted these to the County.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:18 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance-HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**JULY 30, 2025**  
**DATE**